

# **NNEdPro United States Regional Network**

## **Terms of Reference**

*Launched July 2019*

### **Background**

The NNEdPro Global Center (NNEdPro) United States (USA) Regional Network was launched in July 2019 to further the mission of NNEdPro to facilitate sustainable improvements in nutrition and health behaviours in the United States. The US Regional Network is a collaboration of dietitians, doctors, educators, researchers, students, and health professionals.

### **Key Aims & Objectives**

- Enabling knowledge exchange between the USA and IKANN (International Knowledge Application Network Hub in Nutrition);
- Advocating for the prioritisation of nutrition capacity building in the US healthcare system;
- Pilot the NNEdPro Mobile Teaching Kitchen (MTK) initiative for marginalised populations in the USA;
- Implement and evaluate potential international models of nutrition education in the USA.

### **Purpose of the Steering Committee**

The network's Steering Committee is primarily responsible for promoting research collaboration and facilitating network-related activities and projects, including funding applications, research and scientific outputs, and knowledge dissemination. Key responsibilities include –

- Provide direction to the Network, including prioritizing tasks, searching for and following-up with opportunities, and developing collaborations.
- To identify new avenues for promotion of existing nutrition knowledge frameworks and research.
- Promote research collaborations which establish best practice in nutrition for health professionals.

### **Membership**

**International Chair (Ex-Officio / Non-Executive)** NNEdPro Chair or Vice Chair from the Board of Directors of the Global Centre for Nutrition and Health in Cambridge.

**Network Lead** As nominated by the NNEdPro Chair and Board of Directors at the Global Centre for Nutrition and Health in Cambridge. The Network Lead is responsible for oversight of all network-related activities and initiatives, including grant/funding applications.

**Network Deputy Lead** Provides support to the Network lead and may take responsibility for key aspects and activities of the Network.

**Principal Advisors** Minimum of one member

**Special Advisors** Minimum of one member

**General Members** Minimum of one member

*Note: Additional members may be invited to attend the meetings to provide specific input where necessary. Members can fill more than one role in the steering committee.*

### **Meeting Frequency**

Network members will meet 4x per year via teleconference or as required to facilitate activities. This includes the standard NNEdPro Network update meetings in June and November. All members are encouraged to attend the annual NNEdPro International Summit on Nutrition and Health.

### **Minutes and Agenda**

Meeting agenda will be shared prior to the meeting and the minutes will be disseminated following the meeting, including follow-up on action points.

### **Network Steering Committee Members**

- Prof Martin Kohlmeier – Network Lead
- Kai Sento Kargbo – Network Deputy Lead
- Shivani Bhat – Special Advisor
- Charlotte Pratt – Principal Advisor
- Zubaida Qamar – Principal Advisor
- Mariana Markell – Principal Advisor
- Maria Korre – Principal Advisor

- Melina Jampolis – Principal Advisors
- Brenda Bohn – Special Advisor

### **Network Founding Members**

- Kelsey Cantor
- Sheila Fleischhacker
- Hsiao-Liang Pai
- Rachel McBride
- Ana Moyeda
- David Sharp
- Aliza Stark
- Margarita Taran-Garcia

### **NNEdPro Summer School Alumni**

- Kai Sento Kargbo
- Tecla Coleman