**NNEdPro Canada Regional Network**

**Terms of Reference**

*Launched December 2020; Revised June 2022*

**Background**

The NNEdPro Canada Regional Network was formed as a collaboration of dietitians, doctors, researchers, students, and professional associations across Canada. The envisaged purpose of this network was to bring together representatives from across the country to facilitate the spread and scale of existing nutrition knowledge, experiences, standards, and research, particularly focused on strengthening of nutrition competence and confidence in the healthcare workforce. We are particularity interested in the intersection of nutrition, health, education, and environment in line with the United Nations’ Sustainable Development Goals.

**Objectives**

* Facilitate the spread and scale of existing nutrition knowledge, experiences, standards, and evidence-informed interventions across Canada and internationally.
* Network with and provide connections between organizations and individuals with similar interests and expertise.
* Develop research questions at the intersection of nutrition, health, education, and environment in line with the United Nations’ Sustainable Development Goals
* Support the strengthening of nutrition competence and confidence in the healthcare workforce through education and training opportunities.
* Facilitate the spread and scale of existing ways to empower underserved communities and diverse populations in nutrition and health.

**Purpose of the Steering Committee**

1. Provide direction to the Network, including prioritizing tasks, finding and following-up with opportunities, and developing collaborations.
2. Provide opportunities for Network members to share ideas and identify new opportunities for promotion of existing nutrition knowledge, experiences, standards, and research.
3. Inform the dissemination strategies developed to spread and scale nutrition evidence and standards.
4. Promote research collaborations which establish best practice in nutrition for health professionals.

**Membership**

All members of the Steering Committee are also members of the Canada Network. Other members associated with the Canada Network will be updated on overall activity and invited to attend meetings when relevant.

The **Steering Committee Membership** will consist of:

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| --- | --- |
| International Chair (Ex-Officio / Non-Executive) | NNEdPro Chair or Vice Chair from the Board of Directors of the Global Centre for Nutrition and Health in Cambridge |
| Canada Network Lead and/or Co-Leads and Steering Committee Chair(s) | As nominated by the NNEdPro Chair and Board of Directors at the Global Centre for Nutrition and Health in Cambridge – this individual will operate under delegated authority from the International Chair, which may in future, involve the administration of any budgets allocated to the Canada Network by the Global Centre |
| Deputy Lead(s) and or Co-Leads | Provides support to the Network lead(s) and may take responsibility for key aspects of the Network |
| General Members  | Minimum one member |
| Medical Practitioner Representative  | Minimum one member |
| Other Health Professional Representative (not medical/dietitian) | Minimum one member |
| Student/new graduate medical representative  | Minimum one member |

*Additional members may be invited to attend the meetings to provide specific input where necessary. Members can fill more than one role in the steering committee, for example, a Deputy Lead may also be the Student Representative.*

**Meeting Frequency**

The group will meet 2-3x per year via teleconference or as required to facilitate activities. This is inclusive of the standard NNEdPro Network update meetings in June and November. All members are encouraged to attend the annual NNEdPro Summit.

**Minutes and Agendas**

* The agenda for the meetings will be distributed prior to the meeting.
* The minutes will be distributed after the meeting.

**Members:**

* Celia Laur, Canada Network Lead
NNEdPro Associate Director, Lead of the Global Innovation Panel
Scientific Lead, Women's College Hospital Institute for Health System Solutions and Virtual Care, Women’s College Hospital, Toronto
* Shivani Bhat
Medical Doctor, NNEdPro member
* Jenneffer Rayane Braga Tibaes
University of Alberta, NNEdPro member
* Andrea Grantham, Canadian Nutrition Society
* Shirin Panahi, Canadian Nutrition Society
* Rahul Jain, Physician and Assistant Professor, Dept. of Family and Community Medicine, Sunnybrook HSC, University of Toronto
* Jaroslav Guzanic, Swiss Association for Cooperation on Food Education / NNEdPro Swiss Regional Network
* Heather Keller, Schlegel-University of Waterloo Research Institute for Aging, Waterloo
* Andre Laperriere, GODAN
* Marjorie Lima Do Vale, NNEdPro member

**Corresponding Members:**

* Sumantra Ray: Founding Chair and Executive Director (Strategic Development)
* Matheus Abrantes: Senior Operations and Strategy Co-ordinator/Executive Officer to the Chair & Vice-Chair
* Sucheta Mitra: Operations and Strategy Co-ordinator/Membership Officer